

# KATHERIN COOPER

## SCREENWRITER

### | CONTACT |

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## EDUCATION

VIRGINIA STATE UNIVERSITY  
Petersburg, Virginia  
B.A. in Mass Communications  
May 2011  
Cum Laude

## SKILLS

Adobe Creative Suite  
Microsoft Office  
HTML/CSS  
Javascript  
jQuery  
iMovie  
Final Draft

## PROFESSIONAL EXPERIENCE

**NATIONAL ASSOCIATION OF CHEMICAL DISTRIBUTORS, ARLINGTON, VA**  
**MANAGER, EDUCATIONAL PROGRAMS** June 2017 - Present  
Develop and manage speaker relationships, session logistics and content management for all NACD regional and national meetings and Responsible Distribution workshops. Serve as the project lead and committee liaison for the association's annual trade show. Create promotional content for member communications on educational offerings. Manage the development and implementation of association webinars, online training, and leadership programs.

**COORDINATOR, EDUCATION PROGRAMS** June 2015 - June 2017  
Supported the education team in development and administration of educational programs for in-person and e-learning programs. Assisted with speaker relationships, presentation coordinator and session content management for all NACD educational events. Served as the liaison for education related strategic partners such as the Industrial Careers Pathway and the Association Education Alliance.

**SOCIETY OF GENERAL INTERNAL MEDICINE, ALEXANDRIA, VA**  
**REGIONAL MEETINGS ASSISTANT** September 2013 - May 2015  
Served as pre-registration and onsite support for the association's seven regional meetings. Developed content for regional websites and promotional materials. Promoted regional meetings and related events through the use of Constant Contact. Used Scholar One and AMS databases to complete submission, registration and awards nomination functions. Facilitated election, award nominations, submissions processes in Scholar One and AMS.

## ADDITIONAL WORK EXPERIENCE

**VIRGINIA STATE UNIVERSITY, EVENTS DEPARTMENT, PETERSBURG, VA**  
**GRAPHIC DESIGNER** January 2011 - May 2011  
Designed and developed promotional content and advertisement for the University's concert tribute to Dr. Billy E. Taylor.

**KAPPA ALPHA PSI FRATERNITY GALA, PETERBURG, VA**  
**GRAPHIC DESIGNER** October 2011  
Designed promotional advertisement for the fraternity's homecoming gala at Virginia State University.

**MR. ALPHA ZETA PAGEANT, PETERSBURG, VA**  
**PAGEANT CHAIR** August 2010 - October 2010  
Strategized with co-chairperson to develop theme, program, and contestant and judge selection. Communicated with sorority president and treasurer to promptly solve any financial/pageant-related issues were solved in a timely manner. Oversaw pageant rehearsal.

## HONORS/AWARDS

**TOP 10, BREAKING THE WALLS THRILLER COMPETITION, 2017**  
International Screenwriters' Association

**PROMOTION AND BONUS, 2017**  
National Association of Chemical Distributors

## INVOLVEMENTS

**SCRIPT EDITOR**  
Rosebud

**MEMBER**  
International Screenwriters' Association

**MEMBER**  
Sigma Gamma Rho Sorority, Incorporated

**MENTEE**  
The Story Farm