4229 Alesia Rd.

Manchester, MD 21102

(443) 536-8399

j.j.halberstam0391@gmail.com

**SKILLS**

* Memorization
* Writing
* Acting
* Customer Service

**PROFESSIONAL EXPERIENCE**

**Penguin Random House, Westminster, MD**

Picker/Packer, October 2018-Present

* Packaging books, whether it’s from the chutes or the shelves, manually or electronically, carefully place each book so that the stack fits in every box or tote
* Handling damaged products, since not every book will be in good condition, always keep a good eye out, so that team leaders can be informed what books are damaged
* Handling books short in supply, since some shelves will not have the desired amount for packaging, always keep a good eye out, so that team leaders can be informed what books are missing
* Handling boxes, whether it’s making the boxes, stickering them, or sealing them for shipping, each box must be ready for packaging and shipping

**Regal Cinemas/RC Movies, Westminster, MD**

Usher/Associate, April 2010-Present

* As an Usher, check theatres, maintain and clean theatres and building, and ensure patrons enjoy the movie without any disruptions
* At the Concession Stand, aide patrons with their orders, fill orders and offer suggestions, to satisfy their needs
* At the Box Office, handle transactions with patrons and the various movies they want to view, ensure that customers were eligible for the movies they wanted to see by following company standards
* At the Door, retrieve tickets, collect stubs for cinema inventory, and guide patrons to correct theatres

**EDUCATION**

**McDaniel College, Westminster, MD**

Bachelor’s Degree in Theatre Arts, May 2018

**Carroll Community College, Westminster, MD**

Associate’s Degree in General Studies, August 2015

**REFERENCES**

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| --- | --- | --- |
| Gene’ Fouche’ | gfouche@mcdaniel.edu  | 410-857-2733 |
| James Rowe III | jroweiii@hotmail.com | 717-965-7709 |
| Weston Funk | wdf001@mcdaniel.edu | 443-789-2529 |