Rashon E. Forrest

R\_forrest\_86@yahoo.com

430 Crawford St

Apt. 206

Portsmouth, VA 23704

Home Phone 845.901.4766

# EDUCATION

2011 Certificate in Digital Film and Video Production, The Art Institute of Washington

2009 BA in Broadcast Journalism, Howard University

# OBJECTIVE: To gain employment as a senior videographer.

# EMPLOYMENT

April 2020-Present **Producer**, JOY Network Online at St. Mark Baptist Missionary Baptist Church, Portsmouth, VA

* In charge of making sure video editors have their videos finished on time to be aired on various shows that will broadcast on the channel
* Keep and montior the daily schedule of network
* Edit videos for various shows that will broadcast on network

April 2019-Present **Camera Operator**, St. Mark Baptist Missionary Baptist Church, Portsmouth, VA

* Operate camera during church service and to get shots for edit for weekly broadcast on local station WSKY

February 2019-Present **Navigator**, Renaissance Portsmouth-Norfolk Waterfront Hotel, Portsmouth, VA

* Help guests of the hotel navigate and explore the area like a local giving them information on local hidden gems that they may not know about.
* Manage hotel’s Facebook page
* Create videos for hotel promotions
* Take pictures at hotel’s events

May 2010-Present **Freelance Videographer/Producer/Editor**, Daylight Productions at Life in the Daylight Studios

* Produce a show of featuring the positive endeavors of athletes entitled *Out of Bounds with The REF*
* Produce a weekly series entitled *LITDS Presents: #TestimonyTuesday with #TheREF*
* Produce commericals for various small businesses in the their beginning stages
* Film, edit, and produce highlight videos of live events
* Created and produced a mini-documentary on how life is living with the birth defect Spina Bifida called *Living Life in the Daylight: A Life Living with Spina Bifida*

December 11, 2018 **Assistant Director**, Storyboard Media Group

* Assisted with camera operation
* Helped with setting up lights and blocking
* Kept time to make sure production stayed on schedule

September 10, 2018 **Production Assistant**, Freydesign Productions

* For the day, assisted with the production of a documentary that follows the lives of young adult cancer survivors: the particular subject for this shoot was helping on location in Kill Devils Hill, NC for a wedding as part of the story of one of the young ladies that director, Frey Hoffman, has been documenting
* Ordered and picked up lunch
* Picked up the assistant director/camera operator and brought him to set
* Operated cameras
* Made sure all releases for those who may appear in the documentary were signed

Oct 2015- Nov 2015 **Videographer/Editor**, Creative Seminars

* Filmed and edited speeches given by Kenneth Lane, Dr. Benjamin Lane and Dr. Catherine Athans and created DVDs to be sold by Creative Seminars

Jun 2015- Nov 2016 **Multimedia Manager**, Ulster County Office for the Aging

* Photographed moments at events for the agency's archives
* Managed the picture files by separating them into separate folders according to the event on UCOFA’s shared computer drive
* Managed the agency's presence in the community by writing and submitting press releases to be published in area newspapers
* I revised the look of the agency’s web site which included posting the most up-to-date announcements (written or flyers) and information that was only available by coming into the office and getting the various pamphlet handouts or from the agency participating in community events was now available digitally by going to UCOFA’s web site
* Major goal accomplished: Having office featured as the front cover story for a local newspaper

Jan 2013 **Technical Director**, Break the Floor Productions

* Chose the shots to be broadcast during the Facebook streaming of JUMP Dance Competition: Washington, DC edition

Oct 2012 **Production Assistant**, Creative Producers Group

* One of four production assistants that worked with CPG for the four-day Executive Leadership Council Conference.
* Assisted in making sure that each workshop room was prepared with the proper and working equipment (overhead projector/microphones/lights) and enough handouts created by each workshop speaker, were available for their workshop attendees
* Made sure that the Master/Mistress of Ceremony Boris Kodjoe and Gabrielle Union were where they needed to be on time
* Helped prepare swag bags for each attendee of the conference

July 2012 **Production Assistant**, NBC’s The Voice

* Assisted potential contestants with registration for preliminary auditions

# EXPERIENCE

June 2014-Present **Public Relations Manager**, Riverview Missionary Baptist Church

* Help build an online presence and social media following for Riverview Missionary Baptist Church keeping true the church's motto to "perpetually serve God and community in the spirit of excellence" by posting a weekly inspirational message and quotes from the pastor and the associate ministers and guest ministers.

Dec 2012- Feb 2013 **Back of the House Production Lead**, DC Women’s Theater Group

* Controlled the atmosphere backstage making sure the actors were tended to properly and as needed and made sure props were in place and accessible to cut down on the chaos and traffic that could have occurred

Sep 2009- Dec 2009 **Intern**, Fox 5 DC

* Assisted at the assignment desk
* Shadowed in the control room
* Interviewed morning anchor Allison Seymour
* Went out in the field with morning anchor Gurvir Dhindsa
* Shadowed reporter John Herenhan on story about the Nazis at Auschwitz

Sep 2008- Dec 2009 **Student Producer/Reporter**, Howard Today, Howard University

* Interviewed award-winning actress Phylicia Rashad
* Wrote, produced, shot and edited many news packages on my own

Aug 2007- Dec 2013 **Videographer/Editor and Camera Operator**, Ebenezer AME Church

* Created video announcements to promote events sponsored the youth adult and women's ministries
* Operated robotic camera during live online broadcast services

# REFERENCES

Dr. Frederic Kendrick Howard University 424-239-9102

Kim Butwell Ulster County Office for the Aging 845-340-3456

Elder Doris Schuyler Riverview Missionary Baptist Church 845-443-0473

Immediately Available to relocate