**WANDA B. WEAVER**

10665 WINDROSE POINT AVE.

LAS VEGAS, NV 89144

404-290-0022

Imdb.com/name/nm5836797

kightwanda@gmail.com

**SUMMARY OF QUALIFICATIONS**

* SCRIPT READER FOR NASHVILLE FILM FESTIVAL
* CREATED COPY FOR WEB SITES, BROCHURES, VIDEO COMMERCIAL; CERTIFICATE OF EXCELLENCE IN WEB/MOBILE WRITING
* RECEIVED A “RECOMMEND” AS A WRITER OF TV PILOT, “DR. RANDAL” FROM AUSTIN FILM FESTIVAL COVERAGE TEAM
* EXPERIENCE WRITING, DIRECTING AND PLANNING PRODUCTIONS
* EXCELLENT COMMUNICATION SKILLS INCLUDING PRESENTATIONS; IMDB CREDITS AS A WRITER, PRODUCER AND SCRIPT SUPERVISOR
* VERY EXPERIENCED WITH FINAL DRAFT, EXCEL, MS ACCESS, WORD,WORDPRESS, HOOTSUITE, QUICKBOOKS & POWERPOINT
* CREATIVE WITH EXCELLENT TIME MANAGEMENT SKILLS

**EXPERIENCE**

August 2014 to Present –www.wandaweaver.com – Las Vegas, Nevada & Los Angeles, California

**Consultant/Freelance Writer**

* Contributing writer for the book, “Your Honor, Your Honor”-helped edit and spice up words and language for telling the story

1. Created and directed commercial for consideration for Infinity of South Atlanta; see [www.youtube.com/dawn0824](http://www.youtube.com/dawn0824) and [www.wandaweaver.com](http://www.wandaweaver.com)
2. Created copy for web sites and brochures; one example is [www.tastemefoodservices.com](http://www.tastemefoodservices.com); managed social media posts

* Wrote three scripts that were developed into shorts; two-time contest winner for a thriller and comedy at the Urban Mediamakers Film Festival in Atlanta; worked as writer, producer and actor (imdb credits)

1. Worked as Script Supervisor for sitcom and feature film (imdb credits)

* Semi-finalist for Stage 32 TV writing contest (“Civil Servants”) in 2021
* Finalist for drama (“My Godmother”) entered in the John Singleton screenwriting contest in Los Angeles in 2020
* Placed in Table Read My Screenplay contest with feature thriller, “Cyber Recall”

2-2015 to 6/2015 - SuperbTech Recruiting – Los Angeles, California

**Recruiter**

* Recruited employees for temporary and permanent technical positions throughout Southern California, placing employees with companies such as Disney

2011/2012 Worked with Kingdomwood Christian Film Festival to find sponsors; volunteered and coordinated activities for the 2011 & 2012 Atlanta Film Festival. Helped design promotional brochure to secure sponsorships.

4/2004 to 5/2010 DeKalb County Government-Decatur, Georgia

Economic Development Department

**Senior Project Manager**

* Developed and implemented strategic marketing plan for the revitalization of the Wesley Chapel business corridor
* Financial administrator for Development Authority of DeKalb County; developed annual budget and kept financial records
* Planned special events and meetings for Development Authority of DeKalb County; wrote public announcements regarding these activities
* Actively recruited new companies to DeKalb County by providing assistance and guidance with county and state incentives; led project team members

**EDUCATION**

University of Southern California -Los Angeles, CA.

Masters of Business Administration, Marketing

Stanford University-Palo Alto, CA., B.A. Degree