## OBJECTIVE

Content with passion, professionalism, commitment, creativity, and integrity to create a better world.

# SKILLS

Pre Production

- Ideation
- Scripting
- Scheduling
- Budgeting

Video Production:

- DSLR Camera
- Lighting
- Audio Capture

Post Production:

- Final Cut Pro
- Premier Pro
- Audition
- Color Correction

Administrative:

- Google Suite: Excel, Gmail. Docs, Etc.
- PC and Mac proficient
- Excellent oral and written communication skills

## **EDUCATION**

- Savannah College of Art and Design B.F.A., Theatre, 2004
- Bay Area Video Coalition Video Production Full Certificate, 2019
- NOVA Job Center Communication Essentials Certificate Course

#### **AWARDS**

 Best Director - Normal Activity\* The Sherry Theatre 120 Hour Film Festival, 2013 - N. Hollywood

# EXPERIENCE

\*freelance contract \*\*agency contract See last page for links to video

# Producer / Director / Videographer / Editor

Austen Creative - Fremont, CA 2019 - Ongoing Freelance

I work alongside my Co-Producer to conceive and create video projects to inspire, promote, and inform on behalf of our clients. We coach interviewees and speakers to help them present their best selves in front of the camera. As a proprietor of Austen Creative I provide the following services.

- Pre-production: Scheduling, Booking rentals, Budgeting, Scripting, etc.
- Production: Lighting, Audio, and Camera operation on shoot days
- Post Production: Editing, Color Correction, Graphics, Audio mixing

#### \*\*Media Producer/Editor

Ripple - San Francisco, California, United States

September 2021 - March 2022

At Ripple, the projects I worked on ranged: internal videos for Communications, Social Media Snackables of the Swell 2021 Global Live event broadcasts, and Talent Brand employee spotlights to name a few. While at Ripple I performed each of the following duties as needed per project:

- Edit
- Produce
- Operate camera
- Grip
- Event and Headshot Photography

### \*Director / Editor

California Association of Pest Control Advisors (CAPCA) - Sacramento, CA July 2021 - September 2021

2021 Conference Continuing Education Courses

- Collaborated with CAPCA Content Curator / Producer to develop style, mood, & look of series
- Recommended rental equipment appropriate to the project for lighting, sound, & camera
- Consulted on local crew hires
- Directed action on shoot days
- Worked with camera department to design and implement lighting and camera setup
- Collaborated with speakers / talent to help them deliver their best presentations
- Utilized my team and producer to ensure a successful shoot
- Multi-camera edit, colorization, audio mix/master, titles & graphics for final deliverables

#### Facilities Administrator

Channing House - Palo Alto

October 2020 - September 2021

- Daily communication with contractors, vendors, & clients
- Organize the daily workflow for technicians
- Invoice and statement coding, filing and reporting for processing
- Create spreadsheets for billing, scheduling, and organization

#### Teacher

Austen Creative at ATEAM Homeschool Community - San Jose, CA 2017 - 2018

- Lead theatre classes in acting, improv, and design for children 5-18 years old
- Nurtured a positive class environment for children with a wide range of learning backgrounds and needs

#### \*Production Assistant

Far East Feast - Hoplite Entertainment - Los Angeles, CA April 2015

- Performed as Utility Grip
- Assisted Producers, Talent, and Crew as needed in various roles on production days
- Performed duties as Camera Assistant and Audio Assistant as needed

#### Registration Associate

Sam Christensen Studios - North Hollywood, CA 2014 - 2016

- Communicated with students and prospective students regarding curriculum, payment, scheduling
- Researched potential sources of new outreach and advertisement
- Performed administrative duties including but not limited to: formatted flyers, PDFs, and email blast posters

#### Sales Manager

Buttercelli Bake Shop - Sherman Oaks 2013-2014

- Acted as brand manager and maintained social media profile activity
- Was key holder and manager on duty driving sales

## \*Gaffer / Grip

Polar Studios - Columbus, GA July 2012

- \* Designed lighting and implemented design
- \* Coordinated with director and DP to adjust design as needed

## \*Stage Manager

Springer Opera House - Columbus, GA, 2010-2012

- Called cues for live shows
- Managed 1-3 assistant stage managers and stage crew
- Performed clerical and administrative responsibilities for rehearsals and production

#### Asst. Technical Director

The Classic Center - Athens, GA 2008-2009

- Coordinated with Union labor, Project Managers, and Technical Director
- Facilitated completion of event setup

#### \*Scenic Designer

Rose of Athens Theatre - Athens, GA 2007 - 2008

- Create scenic elements per Directors' vision
- Planned and built sets and props for each production

# Apprentice / Understudy

Atlanta Shakespeare Company - Atlanta, GA 2006 - 2007

Understudied assigned roles, stage crew duties

# Scenic Carpenter

The Shakespeare Theatre of New Jersey - Madison, NJ, 2005 - 2006

• Built sets and props according to the Technical Director's specifications

# LINKS

#### Austen Creative recent projects

ATEAM Homeschool Community Promotional Video Series - 2020

A TEAM Promo - Ann Wolfe

A TEAM Promo - Jennie Gilrein

A TEAM Promo - Tiffany Nyberg

James Green Promotional Video for ATEAM Homeschool community

Natural Start Medicine Truly Transform Promotional Video & Testimonials - 2019
Truly Transform Promo

# Ripple projects

### **Editing**

- LatinX ERG Spotlight with Ajshia Najafian Full Cut of LatinX @ Ripple
- Swell live event Social Snackables on Twitter

Brad Garlinghouse

**Brian Quintenz** 

David Schwartz & Sam Bankman-Fried

Panel Discussion - Is Blockchain and Crypto the Future of Cross Border Payments?

<u>Defi Is Spearheading the Tokenization of Everything - Why It Matters for Institutions</u> <u>Mohamed El-Erian - President of Queens' College</u>

Ripple Drop episode 25 - Apex, The XRPL Developer Summit 2021