



DELINA BROOKS

WRITER, PRODUCER

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PROFILE

2023 Disney Writers Program Finalist. A highly driven and accomplished multi-hyphenate working to expand my skills as a producing artist, towards a writer-producer career in Television.

TECH SKILLS

Final Draft, Writers Duet, MS Office, G-Suite, Docusign, Canva, Weebly, Zoom and more.

PROFESSIONAL COURSES

Entertainment Business School (Aug-Oct, 2022)

For Above-the-Line Creatives in Entertainment (12wks)

Script Anatomy (July, 2020)

Televisionary Comedy Course, Outline to First Draft (6wks)

Script Anatomy (April, 2020)

Televisionary Comedy Course, Concept to Outline (6wks)

EDUCATION

Master of Arts, Ethnic Studies
San Francisco State University
2012 | 3.9 GPA

SKILLS

- Successful Management of Concurrent Projects
- Successful Direction of Teams & Budgets
- Works Well Independently & Collaboratively
- Creative Thinker, Highly Organized, Goal-Hitter
- Excellent Communicator, Solution-Oriented, Passionate
- Aware, Engaged and Quick-Thinking on Live Sets

WORK EXPERIENCE

Showrunner / EP / Writers Assistant

NOV 2021-JUL 2022

- Grown-ish - Comedy (Disney/Freeform)

Director / EP Assistant

SEP 2020-MAR 2021

- Insecure S5 - Comedy (HBO)
- None of the Above - Comedy Pilot (ABC)
- WOKE - Comedy S2 (Sony/Hulu)
- Grand Crew - Comedy Pilot (NBC)

Showrunner / EP Assistant

AUG 2018-MAR 2020

- WOKE - Comedy S1 (Sony/Hulu)
- Unrelated - Comedy Pilot (Disney/Freeform)
- The Rel Show S1 - Comedy (FOX)
- Troop Beverly Hills - Feature Comedy (TriStar)

Casting Associate ---> Casting Supervisor

JAN 2018 - PRESENT

- All of Us Casting & Mercadantes Casting (Commercials)
 - IBM, FitBit, Disney, FDA, Uber, Walmart, Zillow, Publix, AAA Insurance, LinkedIn, Uber, Walmart, Under Armor, Nature's Valley, Toyota & many more



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WRITTEN PUBLICATIONS

-Journal of Pan African Studies (2016)

-In Dance Magazine (2016)

PRODUCING ARTIST GRANTS & COMMISSIONS

-Akonadi Foundation*

-Alliance for California Traditional Arts (ACTA)*

-Berkeley Film Foundation

-City of Oakland's Cultural Funding Program*

-East Bay Community Foundation*

-Sam Mazza Foundation

-Theatre Bay Area CA\$H Grants

-Wallace Gerbode Foundation*

-Yerba Buena Center for the Arts

-Zellerbach Family Foundation*

***Indicates Multiple Awards**

WORK EXPERIENCE CONT'D

Talent Coordinator

JUNE 2017 - DEC 2019, SEASONAL

SAN FRANCISCO - BASED

- Shelly Tatum Presents
 - Selected and coordinated Talent during The Summer & Holiday Music Series at San Francisco International Airport

Operations & Grants Manager

JAN 2013 - JUN 2015

- Zaccho Dance Theatre (Non-Profit Organization)
 - Managed teams, projects and productions for the professional dance company, youth program and weekly dance classes.
 - Sourced, wrote and packaged grant proposals; secured funds, managed project budgets and EOY reporting to funders.
 - Hired and managed support staff; helped build audience; increased donor base via in-kind donations and crowd-sourcing.
 - Oversaw development and execution of marketing and publications; participated in press interviews and community outreach.

Receptionist ---> Front Desk Manager

MAR 2010 - JAN 2013

- Hair Play Salon
 - Hired, trained and managed front desk staff.
 - Created, wrote and finalized Employee Manual.
 - Created all content for website overhaul; oversaw design.
 - Moved the entire salon (14 stylists) from paper books to online booking system.
 - Responsible for the financial reconciliations, product orders, salon upkeep and client reception.
 - Answered phones, booked appointments for 14 stylists at high-paced salon, open 7 days/week.